

General information of the concerned person about the collection of personal data as communication partner and contacts

Responsible:

The person responsible within the meaning of the General Data Protection Regulation and other national data protection laws of the member states as well as other data protection regulations is:

aconso AG

Theresienhoehe 28

80339 Munich

Germany

Tel.: +49 (0) 89-516186-0

E-Mail: contact@aconso.com

Website: www.aconso.com

Legal representative:

Dr. Martin Grentzer, Olaf Harms, Ulrich Jänicke, Thomas Schäfer

Data protection officer:

Carsten Knoop

audatis Consulting GmbH

Luisenstr. 1

32052 Herford

Germany

Tel.: +49 (0) 5221 87292-0

E-Mail: datenschutz@aconso.com

You can contact our data protection officer directly at any time with all questions and suggestions regarding data protection.

Information on processing activities:

We process your personal data to answer your inquiries, to inform you about our services or to communicate with you in any other way via the usual communication channels (e.g. e-mail, post, telephone, fax).

Legal basis of the processing activity:

The processing is necessary for the fulfilment of a pre-contractual measure in accordance with Art. 6 Paragraph 1 Letter b GDPR or to safeguard our legitimate interests in accordance with Art. 6 Paragraph 1 Letter f GDPR and no interests or fundamental rights and freedoms of the data subject prevail.

Categories of recipients:

Internal recipients can be all *aconso* AG employees entrusted with the process. We also use service providers (including contract processors) to fulfil our tasks, such as IT service providers and hosting providers, and transfer data to authorities or courts within the framework of legal obligations.

Data transfer to a third country:

There is no planned transfer to third countries.

Additional information requirements:

Storage period of personal data:

Personal data is deleted as soon as its purpose no longer applies and there is no obligation to retain it. E-mails are generally classified as tax-relevant documents and stored according to the legal requirements, in particular § 147 AO (10 years) and § 257 HGB (6 years).

Rights of the person concerned:

As a natural person, you have a right to information (in accordance with Art. 15 GDPR) from the person responsible about the personal data relating to you, as well as the right to correction (Art. 16 GDPR), deletion (Art. 17 GDPR), and restriction of processing (Art. 18 Para. 1 GDPR). You also have the right to object to the processing (Art. 21 GDPR) and the right to data transferability (Art. 20 GDPR).

If you wish to exercise your rights, please contact the data protection officer or our head office.

Right of appeal:

You have the right to complain to the competent supervisory authority:

Duty to provide personal data:

You are not obliged to provide personal data.

Automated decision making:

There will be no automated decision-making or profiling.

Further information:

You can request further information on the processing of your personal data via our data protection officer or the head office.